

PART III

SPECIFICATIONS, REQUIREMENTS & EVALUATION CRITERIA

FAS/MKT/2020-2023/01/01

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Annex A - League Broadcast Guidelines

Annex B - Fixtures

1. GENERAL

- 1.1 This Invitation to Tender calls for the provision of live production and streaming services of the 2020-2023 Singapore Professional Football Leagues (i.e. Singapore Premier League and Singapore Cup), 2-year + 2-year term for the Football Association of Singapore.
- 1.2 Tenderers shall comply with the Specifications and all provisions in these Tender Documents.
- 1.3 No addition or alteration shall be made by the Tenderer to the provisions in the Tender Documents, in particular to the Specifications, Requirements & Evaluation Criteria and the Schedule to Form of Tender. The provisions in the Tender Documents as originally prepared by the FAS shall be strictly adhered to.
- 1.4 It is the responsibility of the Tenderer to check the Tender Documents, the site, equipment and materials to gather any information and data required towards the submission of the Contract Tender Offer. The Tenderer shall not make any claim against the FAS and shall hold the FAS completely harmless and shall fully indemnify the FAS against any failure to check or gather the requisite information and data for the submission of his Contract Tender Offer.
- 1.5 For the purposes of this Invitation to Tender, neither the Tenderer nor any member of his/her family nor any member of his/her staff may be an employee of the FAS. All salaries and wages payable to staff employed by the Tenderer shall be the sole responsibility of the Tenderer.
- 1.6 The FAS shall not be liable for loss or damage to the Contractor's property placed or left on site or elsewhere on FAS' property.
- 1.7 The Contractor shall bill the FAS in accordance with the prices quoted in the Form of Tender and Schedule to Form of Tender. The rates quoted shall be deemed to include the Contractor's costs, overheads and profits.

2. SPECIFICATIONS & REQUIREMENTS

The following are the specifications and requirements for the provision of live production and streaming services of the 2020-2023 Singapore Professional Football Leagues (i.e. Singapore Premier League and Singapore Cup), 2-year + 2-year term for the Football Association of Singapore.

A. SPECIFICATIONS

- a) Full match production of up to 135 games (see Annex B) inclusive of Bandar Seri Begawan matches. Each match should consist of
 - A minimum of five (5) HD Cameras in production
 - Pitch-side live shows (pre-post match, half time) for 2 matches per round
 - Live Score Bug and full graphics suite
 - Data integration with external provider for live CG
 - Delivery of Real -Time Messaging Protocol (RTMP) to three (3) feeds.
 - Delivery of feed to two (2) Television receive-only (TVRO).
 - Replay feeds for all cameras
 - Pre-Match interviews
 - Post-Match Interviews
 - English Commentary
- b) Recording of all matches in h.264 to be delivered no longer than 60 mins from the end of world feed. (the responsibility of providing storage disks to deliver this shall lie solely with the appointed vendor)

- c) Delivery of one clean and one dirty recording and iso recordings of cameras. (the responsibility of providing storage disks to deliver this shall lie solely with the appointed vendor)
- d) Delivery of match highlights no longer than 1 hour from the end of world feed. (the responsibility of providing storage disks to deliver this shall lie solely with the appointed vendor)
- e) Streaming of matches on 2 platforms with the option of more if necessary that will be identified at a later date.
- f) The use of broadcast cameras at pre-approved points to support sport presentation in stadiums (minimally once before match and once at half time)
- g) Production must adhere to league broadcast operation manual. (see Annex A)
- h) Tenderer must submit line drawings of proposed set up detailing intended workflows for video, audio and up-linking of feed.

B. REQUIREMENTS

- a. Contractor must have a proven track record of live sport production having undertaken at least 2 live production and streaming projects in the last year.
- b. Contractor must submit profiles of key personnel to be involved in project
- c. Contractor should at all times have the required number of personnel on site to adequately facilitate delivery of games live.
- d. Contractor should make provision for enough memory cards/ hard drives to deliver recordings of matches in a timely manner.

3. CONTRACTOR'S OBLIGATIONS & RESPONSIBILITIES

- 3.1. The Contractor will be obligated to provide their own 4g/internet connection at venues to ensure no interruption in stream.
- 3.2 The Contractor is obligated to produce up to 135 matches with the option of more matches if necessary at the same rate quoted. No penalty shall be imposed for producing less matches.
- 3.3 The contractor is obligated to keep all graphic elements in line with Singapore Premier League brand guidelines.

4. COMMENCEMENT OF WORKS

- 4.1 Work shall commence immediately upon the issuance of Letter of Acceptance by the FAS and will last the duration for the 2020-2023 seasons, 2-year + 2-year term.

5. CONTRACT SUM

- 5.1 The rates quoted in the Schedule to Form of Tender shall be deemed to include the supply of all necessary manpower, systems and tools, Contractor's travel and transport expenses, overheads and all other associated costs.

6. CONTRACT TENDER OFFERS

- 6.1 The Contract Tender Offers submitted by Tenderers shall include any additional services that may be required.

7. EVALUATION CRITERIA

7.1 All proposals received will be evaluated based on the following criteria. FAS will exclude any Contract Tender Offer from any further evaluation should it fail to comply with the following criteria:

- a. Debarment Status
 - i. The Tenderer shall not be debarred, on or after the closing date of the Invitation to Tender from participating in public-sector projects by the Standing Committee on Debarment c/o Ministry of Finance,
- b. Full compliance with components of the Tender
 - i. The Contract Tender Offer shall comply fully with the Specifications and Requirements for the Goods and/or Services as stipulated herein.
- c. Other Evaluation Criteria will be as follows:

Factors	Weightage (%)
Price Competitiveness	70
Proposal is Comprehensive and best meets the objectives and requirements of the project	30